

Audio Visual Technician

St. James the Less Church, Perris

The Diocese of San Bernardino is a vibrant and diverse community of Roman Catholic Believers committed to bringing the Good News of Jesus Christ to all we encounter. We are guided by the core values of hospitality, collaboration, faith sharing and reconciliation. Through the impact of the Gospel, we seek to fill lives with hope.

Founded in 1907, St. James is a growing community dedicated to ensuring the parish is able to welcome everyone who comes through its doors.

RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO:

- Responsible for creating a suitable audio visual presentation for masses at St. James' new 1500 seat church building.
- Responsible for the operation and safe-keeping of the Audio Visual system at the new church. The system includes a 32 channel Yamaha digital mixer, wireless microphones, projectors, video camera, speakers and amplifiers.
- In charge of running the AV system.
- Hook up musicians' microphones, cables, and instruments.
- Mix choirs, priest, and speaker microphones for optimal sound balance and quality.
- Maintain proper sound levels for all speakers including lobby, restrooms, and outdoors
- Run the projector system and display song lyrics and readings using ProPresenter software.
- Type songs and readings into the ProPresenter software for the weekend masses.
- Maintain and charge wireless microphones for priest and deacon mics.
- Operate remote video camera when in use
- Maintain, clean, test and resolve equipment issues to ensure system is in proper working order.
- Set up outdoor PA system for occasional outdoor events.
- Train additional qualified volunteers to assist with masses when needed.
- Other duties as assigned.

QUALIFICATION GUIDELINES:

- High School Diploma
- Ability to work well with groups and individuals
- Ability to enforce rules and ensure policies for use of the AV system are followed by all.
- Be familiar with computers, Mac and electronic equipment.
- Previous AV system experience is a plus, but we are willing to train tech-savvy candidates on the system.
- Must have ability to interact professionally with all employees and people coming into the office.
- Must have ability to work in a multi-cultural environment.

PHYSICAL REQUIREMENTS:

Includes but not limited to considerable use of arms and legs, whole body movement, walking, lifting, and stooping, standing, sitting, lifting and carrying up to 25 lbs., pushing, pulling, kneeling, crouching, crawling, hearing, speaking, seeing, reaching, repetitive forward bending, repetitive arm/hand motions, prolonged gripping of an item, repetitive hand/finger movements, sense of touch/feel, temperature extreme.

Interested candidates, please forward your resume and salary requirements to:

St. James the Less Catholic Church

Attn. Fr. Eliseo Napiere

269 West Third Street

Perris, CA 92570

Email: enapiere@sbdioocese.org

Fax: 909-475-5189

The Diocese of San Bernardino is an Equal Opportunity Employer.